

Town of Caledon

make a difference



Job Title: Deputy Fire Chief, Community Safety (Permanent Full-Time)

Closing Date: May 17, 2022; 11:59 pm

Town of Caledon is a dynamic municipality that successfully balances urban, rural and agricultural communities. Our energetic staff are guided by our core values that create an environment for continuous improvement and customer service excellence.

In addition to offering exciting career opportunities, the Town also provides a competitive and comprehensive total rewards package. Come see how you can ***make a difference***.

The Opportunity

Reporting directly to the Fire Chief, the Deputy Fire Chief of Community Safety is primarily responsible for the Administration, Public Education, Stakeholder outreach, Volunteer Firefighter Recruitment and Retention Program and Emergency Management Program. This position will promote the Town of Caledon's mental readiness and health program and be the Town's Alternate Community Emergency Management Coordinator. Overall, this position plays an integral role as a key member and contributor to the Fire and Emergency Services Leadership Team and is engaged in strategic initiatives across Caledon Fire and Emergency Services. As the Deputy Fire Chief, Community Safety, you will perform the following duties, including but not limited to:

- Responsible for the day to day management of volunteer firefighters through leadership, evaluation, monitoring, communications, and planning so that staff function safely and effectively including maintaining effective labour relations to promote and maintain excellent relations with the association stakeholder
- Oversee and assist in the design, development and implementation of suitable public education programs through the use of multiple and varied media to enhance the awareness in the community of the hazards of fire with the goal to reduce to zero all fire incidents and possible injuries from fire of our residents and visitors
- Manage and deliver required outcomes for the Division to support CFES strategy and support Council's strategic priorities.
- Manage, support and deliver the Town's Community Emergency Management Response Plan and act as the Town's Alternate Community Emergency Management Coordinator.



6311 Old Church Road
Caledon, ON L7C 1J6
www.caledon.ca

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The Ideal Candidate

We are seeking a enthusiastic professional with a post-secondary education in Public Administration, Business Administration or a closely related field and is certified to National Fire Protection Association (NFPA) 1031 Level 1 & 2 Fire Inspector, NFPA 1035 Level 1 & 2 Fire and Life Safety Educator, NFPA 1035 Public Information Officer and NFPA 1041 Level 1 & 2 Fire Service Instructor. Our ideal candidate has a minimum of seven (7) years progressive responsibility in a municipal fire services organization, preferable in a unionized environment.

The ideal candidate will have demonstrated working knowledge of the existing legislative framework related to municipal operations and have well developed coaching, supervisory and organizational skills, including the ability to work effectively in a team environment. We are seeking an individual with effective decision-making demonstrating a record of innovation and results-orientated leadership, fiscal accountability, the ability to promote teamwork and foster an environment that builds capacity for customer service excellence.

The successful candidate for Deputy Fire Chief, Community Safety will be required to be on-call on a rotating basis and accessible 24/7 for emergency situations.

This position offers a salary range of \$138,693.76 - \$169,970.32 plus a competitive benefit package.

Satisfactory passing of a vulnerable sector check, and proof of qualifications will be required of any successful candidate(s) for this position.

New employees who commence employment on or after November 15, 2021 are required to be fully vaccinated against COVID-19, as a condition of employment. Being fully vaccinated is determined as the status of having received the full series of approved vaccines (both doses of a two dose vaccine series, one dose of a single dose vaccine series) and any additional doses required and approved by Health Canada and having satisfied the full post vaccination period required to ensure vaccination efficacy. The Town of Caledon reserves the right to request proof of vaccination at any time. Acceptable proof includes an Ontario Ministry of Health COVID-19 vaccine receipt which you can obtain through the Provincial portal <https://covid19.ontariohealth.ca/>, or other government-issued vaccine passport or certification. The requirement to be fully vaccinated is subject to the Ontario Human Rights Code.

The Town is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The Town is an equal opportunity employer that is committed to an inclusive and barrier-free workplace. If your application requires accommodation, please contact People Services at (905) 584-2272 Ext. 4738.

How To Apply

To learn more about employment with the Town of Caledon and to apply for this exciting and challenging opportunity, visit: www.caledon.ca/careers

If needed and upon request, this document can be made available in an alternative format.



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