



Employment Opportunity

Senior Community Peace Officer

As our Senior Community Peace Officer, you will be an active and key member of our Municipal Enforcement function. You will supervise the day-to-day operations and other members with the goal of education first and enforcement second, to help create and provide a safe and welcoming community. Every day you will work to educate and enforce Town of Olds bylaws and specific Provincial Statutes, by both proactively and reactively conducting patrols to address resident concerns and officer-generated files. You will oversee the administration of the Town of Olds Peace Officer program following the guidelines laid out by the Alberta Solicitor General, and review bylaws to ensure they are enforceable. To thrive in this position, you must have experience supervising a small enforcement group in accordance with established standards such as the Alberta Peace Officer Act, Ministerial Regulations and the Justice and Solicitor General Public Security Peace Officer Policy and Procedure Manual and meet all the requirements to receive a Community Peace Officer Level 1 appointment for the Alberta Solicitor General.

The Town of Olds strives for a culture focused on being dedicated, helpful and knowledgeable and our Protective Services staff, of which our Municipal Enforcement function is part, need to exemplify these traits every day as they educate and enforce. These positions are highly visible in the community and must work on building strong relationships, developing respect and rapport with residents through positive interactions and keeping customer service and safety as the # 1 priority. In 2021 our Municipal Enforcement function issued 1544 tickets and warnings related to traffic enforcement, issued 1196 notices to remedy for unsightly premises, sidewalk snow removal and other bylaws and actively engaged youth and community members in a positive ticket campaign.

We are looking for a Senior Community Peace Officer with experience:

- Working within an enforcement role with strong skills in educational enforcement.
- Building relationships in a positive manner to be able to work towards positive resolutions.
- Reviewing documents, such as bylaws, to ensure they are enforceable and relevant.
- Leading/supervising a small enforcement group.

A current driver's abstract and a current criminal records check, including vulnerable sector (within six months) will be required prior to job offer.

Compensation includes benefits and is based on a 40-hour work week with the potential for some shift work to cover evenings and weekends. A detailed job description and specific training requirements as set out by the Alberta Solicitor General can be found on the Town of Olds website at www.olds.ca/careers

This position will remain open until 8:30 am on May 9, 2022. Interested parties are invited to send a cover letter and resume outlining their qualifications along with current relevant certifications to:

Human Resources
Town of Olds
4512 46 Street
Olds AB T4H 1R5
Fax 403.556.6537
E-mail hr@olds.ca

The Town of Olds thanks all applicants for their interest, however, only those chosen for an interview will be contacted.