

**Senior Treasury Analyst**  
Financial Strategic Services

**Competition number: 436-2022-EXT-FSS**

**Closing date: 09/18/2022**

**Job type:** Permanent Full-time Hybrid

**Department:** Financial Strategic Services

**Pay range:** \$43.95 to \$54.93 per hour (\$79,989 to \$99,972.60 per year)

**Hours:** 35 hours per week

*This posting is for 1 Permanent, full-time position*

The Senior Treasury Analyst provides leadership, expertise and stewardship in treasury accounting, in-depth financial analysis, and reporting and internal control expertise to contribute to the planning and delivery of comprehensive treasury services for Strathcona County.

The Senior Treasury Analyst is responsible to provide accounting expertise to support investments, debenture management, financial securities, external payment processing and deposit liabilities. The position assists the Senior Cash Management Advisor with presenting and reporting to various levels in the corporation to influence decision making.

Acting as a Subject Matter Expert, this position partners with senior financial staff to coordinate the provision of critical financial analysis to inform decision makers in the management of treasury operations.

**Responsibilities**

- Provide professional financial accounting, reporting and complex analysis to assist the Senior Cash Management Advisor with the delivery of treasury services
- Implement financial reporting requirements including investments, debentures, financial securities and deposit liabilities
- Prepare and analyze treasury results for multi-year budgeting and forecasts; communicate information, draft reports, recommendations and presentations, and provide guidance to financial staff for consistency and compliance
- Assist in establishing and reviewing accounting processes, segregation of duties and improvements in cash, investments, long-term debt, deposit liabilities and financial securities, and ensure compliance and approval of transactions
- Provide leadership, expertise, and stewardship in Treasury accounting for interest allocations, financial securities, deposit liabilities, investment and borrowing decisions
- Manage deposit liabilities and financial securities; communicate the timing of debenture draws and submission of debenture applications
- Assist with year-end activity, prepare reserve activity presentations, investment analysis and investment reports, and participate on special projects
- Ensure compliance with regulatory requirements, including Public Sector Accounting Standards (PSAS) and the Municipal Government Act (MGA)

**Skills and Abilities**

- Knowledge of relevant municipal and provincial legislation, public sector/government practices, and municipal policies and procedures, including public sector accounting standards
- Thorough knowledge of accounting and financing principles, financial statement reporting and audit standards
- Strong strategic, critical thinking, analytical and problem-solving skills, with the ability to exercise sound judgement and work under pressure
- Excellent interpersonal and relationship management skills, with the ability to interact effectively with various teams and within a political setting

- Excellent verbal and written communication and presentation skills
- Ability to work independently and with minimal supervision
- Strong computer proficiency with Microsoft Office Suite and thorough knowledge and experience with computerized integrated accounting software packages.

**Qualifications**

- Completion of a related degree and a minimum of three years of related experience OR a related diploma with a minimum of five years of related experience, preferably in a municipal environment
- Professional designation in progress or completed (Chartered Professional Accountant-CPA or Chartered Financial Analyst-CFA).

**Conditions of Employment**

- Submission of Satisfactory Criminal Record Check

In addition to providing a dynamic working environment, we offer a competitive salary and benefits package.

Shortlisted candidates will be required to provide proof of educational and professional credentials as noted in the resume.

This competition may be used to fill future vacancies for similar positions within the next 6 months.

**Competition #436-2022-EXT-FSS closes September 18<sup>th</sup>, 2022**

*Thank you for your interest in Strathcona County. We only contact candidates selected for interviews.*

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Candidates are encouraged to submit a cover letter along with their resume.

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