



**The Corporation of the City Of Brantford
Planning & Development Services**

requires

Project Manager- Development

Job ID# 1620

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our Work from Home arrangement. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Manager of Development Engineering, this new Project Manager Development position will be responsible to oversee multiple complex development files including planning applications and plans of subdivision from application to assumption. The Project Manager position will lead and provide technical support and guidance to the Reviewers and Technicians throughout the Planning application review process. Duties included but are not limited to:

- Facilitates the approvals of planning applications for the Development Engineering division
- Coordinate comments on technical submissions for Planning Applications including Official Plan Amendments, Zoning By-law Amendments, Plans of Subdivision and Site Plans to ensure compliance with Municipal and Provincial regulations and good engineering practice
- Review, assess and comment on complex servicing issues for various land development projects
- Participate in meetings with public and agency stakeholders of the City regarding concerns, policies, and design/operational requirements with respect to public infrastructure
- Provide input and administer development and/or external works agreements
- Liaise with the public, other departments, utilities, consultants, developers and other government agencies or matters related to municipal servicing requirements for land development
- Lead the detailed engineering review of subdivisions, managing the review process and ensure all processes and timelines are being met while keeping good engineering design at the forefront
- Prepare staff reports on municipal servicing and land development related items, as required
- Attend public meetings and council meetings representing City Staff alongside the Planning Department
- Conduct regular site visits and monitor construction sites/activities, including after-hours if necessary due to emergency and/or urgent circumstances
- Other duties as assigned

QUALIFICATIONS

- Possess a three (3) year community college diploma as an Engineering Technologist or equivalent education
- Five (5) years or more of experience in Engineering Design with emphasis on land development, preferably in a municipal setting
- Must have C.E.T. or P.Eng designation and in good standing
- Comprehensive understanding and technical knowledge of municipal infrastructure, urban planning processes, including knowledge of Provincial regulations including Planning and Municipal Acts
- Knowledge of applicable MEA, MOE, MTO, GRCA, MNR, DFO, OBC, OPS, local municipal design guidelines, standards, and specifications
- Time Management skills, with the ability to manage multiple and changing demands and priorities are required

- Demonstrated experience and ability to effectively negotiate and resolve concerns from members of the public and other stakeholders
- Must be proficient in reading and interpretation of engineering drawings, specifications and engineering reports and documents
- Strong verbal, written and interpersonal skills are essential to work autonomously representing the City during meetings
- Experience working with computer applications including Microsoft Office, G.I.S. systems, Adobe Acrobat Pro; knowledge of Bluebeam Revu would be an asset
- Possess a valid Class 'G' driver's licence in good standing during the course of employment

WAGE/SALARY RANGE: \$43.51 to \$54.39 per hour (based on 35 hours a week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://careers.brantford.ca/> and click on **Current Opportunities**.

Closing date for applications: **Thursday, September 22, 2022, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.