

Planner 16

Community Services Division
Planning & Development Department

(Temporary Full-Time for approximately one year)

Posting No. 577(59)

The City of Saskatoon is an Employment Equity employer

DUTIES:

1. Prepares, and responds to, development proposals involving concept plans and detailed subdivision designs for industrial, commercial and residential land. Prepares and presents reports to committees, as required.
2. Prepares, and responds to, development proposals involving various land use planning matters, including Zoning Bylaw amendments, rezoning applications, subdivision applications, discretionary use applications, new business applications and prepares and presents reports to committees, as required.
3. Communicates and negotiates with applicants, property owners, consultants and the public regarding land use policy and development issues.
4. Conducts special studies and special projects related to land use policy, business development and land development, including data collection and analysis.
5. Provides professional and technical support to the Branch Manager and Senior Planners.
6. Coordinates the work of, and trains, other staff, as required.
7. Performs other related duties as assigned.

QUALIFICATIONS:

- Degree in planning or a directly related field.
- Possession of Full Membership standing in the Canadian Institute of Planners (CIP), Saskatchewan Professional Planners Institute (SPPI).
- Three years' related professional planning experience.
- Possession of a valid Class 5 Saskatchewan Driver's Licence.
- Current driver's abstract from SGI demonstrating a safe driving record.
- Considerable knowledge of the principles, standards and practices related to urban planning and land development.
- Considerable knowledge of related municipal Bylaws, Provincial legislation and regulations.
- Demonstrated ability to schedule and complete numerous complex tasks within established time frames.
- Demonstrated ability to establish and maintain effective working relationships with fellow staff, clients and the public.
- Demonstrated ability to communicate effectively, orally and in writing.
- Ability to direct and coordinate the work of others.
- Demonstrated skill in the use of related business and planning software.

HOURS OF WORK:

Evening work is involved.

SALARY:

\$70,612.08 to \$77,850.72 per annum (2021 rates)

CLOSING DATE:

Wednesday, September 29, 2021