



## 2021-WCO Water Conservation Officer *Engineering Department*

*The goal of the City of Burnaby and its employees is to consistently deliver first class service and services to our community. With this in mind, we hire people who share the same passion, those with the drive and determination to grow with and contribute to our already exceptional team. People like you!*

The City of Burnaby's annual Water Conservation Program runs from May 1 – October 15, 2021, and we are looking for auxiliary Water Conservation Officers. If you're someone who is passionate about the environment and has fantastic interpersonal and communication skills, this is the opportunity for you. This role involves enforcing the City's water conservation program and its regulations and by-laws. You will patrol Burnaby neighborhoods by foot or motor vehicle, recording instances of water misuse, water waste or hydrant obstruction and issuing tickets and warning notices as necessary. With your attention to detail, you will prepare and maintain reports, records and correspondence and address water regulations inquiries. As other tasks include investigating and resolving complaints from the public, your exceptional public relations skills will be used daily. You will perform related work as required.

You have completed Grade 12 and have sound related experience or an equivalent combination of education, training and experience. You are very familiar with Burnaby neighborhoods and street layouts. You are diplomatic and tactful in your dealings with the public, and your sound judgement and discretion shows in your work. As you will prepare and maintain reports, records and correspondence, you have competent skills with office equipment and computer applications such as Word, Excel, and PowerPoint. A Driver's Licence for the Province of British Columbia is required.

Hours and shifts are dependent on operational requirements; typical shifts are Monday to Friday, 8:00am – 4:00pm, 70 hours bi-weekly, and may require occasional evenings and weekends.

Wage: \$22.53 per hour plus 12% in lieu of benefits. Please apply online by **April 7, 2021**.

Check out our website at [www.burnaby.ca/careers](http://www.burnaby.ca/careers) to apply!

*Please contact Human Resources at **604-294-7303** if you do not receive a confirmation email within one hour of submitting your application online.*

*We thank all applicants for their interest; however, only those considered for an interview will be contacted.  
Copies of relevant professional certificates, degrees, or tickets will be required at the time of the interview.*

