



Facility Operator
(Full-time position in CUPE Local 73)
POSTING 202113

Come join our team! We are looking for a candidate that shares our corporate values of Honesty, Excellence, Team, Fun, Creativity and Respect. These values are second nature for the successful candidate and are demonstrated in their work and interactions with colleagues and the community.

Under the supervision of the Facility Supervisor, the successful applicants will perform maintenance and other facility operational duties as required in the safe operation and effective delivery of services pertaining to the arena, community centre and assigned facilities.

Accountabilities:

- Responsible for the delivery of services including the safe and efficient operation of the arena/community centre facilities and equipment
- Inspect and monitor ice surface and ice conditions, rink boards, rink glass and spectator safety netting and other rink components
- Perform ice maintenance and ice installation
- Perform detailed caretaking and maintenance functions of assigned facilities including minor building, mechanical and equipment repairs
- Perform work related to set-up, dismantling and clean-up of facility for permitted functions/activities
- Ensure a safe environment for public and staff by following prescribed procedures
- Provide direction to part-time staff and assigned volunteers
- Perform other duties as assigned

You possess:

- Secondary School Diploma or equivalent
- TSSA Refrigeration Operator Class "B" Certification preferred, or ability to obtain certification during the assigned time frame (to be determined at time of hire)
- Current First Aid/C.P.R. and AED certification
- Ontario Driver's License Class G
- O.R.F.A. Certified Ice Technician designation preferred
- Knowledge of/ability to, operate an ice re-surfacer safely
- Ability to work with minimal supervision

- Ability to work at heights and lift heavy equipment/furniture
- Exceptional customer service skills, tact, and initiative
- Excellent verbal and written communication skills
- Willingness to work shifts, including days, evenings, and weekends
- Skills and knowledge in carpentry, mechanical and electrical disciplines
- Previous experience in a similar position preferred

Current Compensation Rate:

* \$26.37 – Facility Operator

* \$29.67 – Facility Operator Class B Certification

** Based on the current Collective Agreement between CUPE Local 73 and the Town of Halton Hills.*

These rates of pay are applicable after successful completion of 4-month probation period as specified in the Collective Agreement between the Town of Halton Hills and C.U.P.E. Local 73.

Application: Qualified candidates may submit a detailed cover letter and resume in confidence to the Town by 4:30 p.m., March 25, 2021. Please quote Posting 202113 on your cover letter.

Email: humanresources@haltonhills.ca

We thank all those who apply, but advise that only those applicants selected for an interview will be contacted. The Town of Halton Hills is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. If contacted for an interview, please advise the Human Resources staff of any measures you feel you need to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

Personal information is collected under the authority of the Municipal Act, 2001 (S.O. 2001, c.25) and will be used to select a candidate. Questions about this collection should be directed to the Director of Human Resources.

1 Halton Hills Drive, Halton Hills, Ontario L7G 5G2

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