



## **Director of Finance**

**The Organization:** The City of North Battleford is the seventh largest City in Saskatchewan. The City offers Big City amenities with the charm of a warm and friendly Town. The Community is a regional hub with significant economic growth in Agriculture, Construction, Retail, Tourism, Transportation, Warehousing and more. The City is devoted to Quality of Life for the residents. Economic activity and opportunity abound in this Historic City.

### **The Opportunity: Director of Finance**

North Battleford is currently looking for a Director of Finance to join its Corporate Leadership Team.

Reporting to the Chief Administrative Officer, this senior level administration position and a member of the City's Corporate Leadership Team and is responsible for all financial affairs of the City. Compliance with all legislative and regulatory requirements, policy and procedure are also prime responsibilities. The position provides important information to the CAO, Council and at time members of the public.

The Director is responsible for all operations of the Finance Department, including facilitation and supervision of 6 union and 5 out of scope personnel including the Finance Manager, Finance Supervisor, Payroll Supervisor and Process Improvement Accountant.

The Director will be responsible for overall operations and programming, encompassing finance, budgets, property taxes, Policy, Procedure, recommending and implementing systems, Investment and departmental staff development. Other duties include:

1. This leadership position will provide advice to the CAO, Council, other Directors, Managers, Supervisors, staff and contracted positions in support of the City's and department's strategic and operational planning and development.
2. Preparing and delivering reports and making recommendations and attendance at City Council meetings, City Planning Sessions, Manager's meetings, Strategic Management Team meetings and departmental meetings to ensure efficient service delivery and evaluation of public programs and services.



**The ideal candidate will possess the following qualifications and experience:**

- CPA, Undergraduate University Degree in Commerce or related field and or a combination of experience and education.
- 8 to 10 years of financial accounting experience, knowledgeable in I.T.
- 5 years of Management experience, working knowledge of taxation and assessments.
- Experience working and managing in a Union environment.
- Municipal experience and knowledge of the City's Act is an asset.

The City of North Battleford offers a competitive salary and benefits package.

**How to apply:**

Please submit a cover letter and detailed resume to Matt Noble, Ravenhill group Inc.

[matt@ravenhillgroup.com](mailto:matt@ravenhillgroup.com)

Questions should be directed to Matt Noble, Team Leader, Ravenhill Group Inc.

1-888-447-5910 #709

Or

1-250-941-9066

**OUR LOCATIONS**

**HEAD OFFICE**

First Canadian Place  
100 King Street West, Ste. 5600  
Toronto, Ontario M5X 1C9  
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**BC OFFICE**

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Phone: 1-888-447-5910 Ext. 709

**ALBERTA OFFICE**

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Phone: (403) 612-5900