

CUPE 1287

Job Title:	System Operator / Operator-in-Training		
Job Opening Id:	19991	# Required:	12
Business Unit:	Public Works	Division:	Water & Wastewater
Location:	Various	Standard Hours:	40.00 / week
Full/Part Time:	Full-Time	Regular/Temporary:	
Salary Grade:		Salary Range:	\$ 24.27 - \$ 34.12
Post Date:	2018-03-19	Close Date:	2018-03-30

The Niagara Region is currently pre-qualifying individuals for System Operator/Operator-in-Training opportunities in our Water Wastewater division, Public Works department.

Pre-qualified individuals will be considered for future job opportunities as they become available, whether casual, temporary or permanent.

Pay rate (current): Starting pay ranges from \$24.27 - \$31.96/hour, depending on the licensing held by the individual. The total range in pay for OIT/Operator positions is \$24.27 - \$34.12, depending on level of licensing and years of service within CUPE 1287.

Hours: A typical work week is scheduled 40 hours. Shifts vary, including days, afternoon, nights, weekends and holidays, and shifts up to 12 hours. Work may be casual, temporary or permanent in nature, depending on need. There is no minimum guarantee of hours or frequency of work while in casual work assignments.

Location: Locations vary throughout the Niagara Region. Our main treatment facilities are located in Niagara Falls, Fort Erie, Niagara-on-the-Lake, Queenston, Welland, Port Colborne, Crystal Beach, St. Catharines, Port Dalhousie, and Grimsby, in addition to a variety of support stations and facilities.

Operators-in-Training (OITs) must have successfully completed Operator-in-Training exams in Water Treatment, Water Distribution (and Supply), Wastewater Collection and Wastewater Treatment in order to qualify for OIT licenses, or, already hold all four valid OIT licenses.

OITs start in an entry level training position. The OIT assists with the overall operation and maintenance of the facility and system components as directed by a licensed operator. Duties include the operation of the plant and system, sampling, laboratory work, and general cleaning of buildings and grounds.

The OIT participates in training programs, seminars, job shadowing and other initiatives leading to a Class 1 Treatment license within an 18 month period.

System Operators must hold a minimum of valid Class I licensing in either A) Water Treatment and Water Distribution (and Supply), or B) Wastewater Collection and Wastewater Treatment.

System Operators are responsible for the overall operation of Water/Wastewater facilities, pumping stations, and collection systems. Duties include utilizing computer Supervisor Control and Data

Acquisition (SCADA) systems, sampling, laboratory work, data analysis, reading & interpreting flow meters, etc. Operators collect and test water samples from various stages of the process to monitor chemical residuals and maintain the parameters required by the Ministry of Environment and the Ministry of Health.

Minimum Qualifications

- Must have successfully obtained an Ontario high school diploma or equivalent (ex.GED)
- Valid, unrestricted G-class driver's license
- Must meet **ONE** of the following three criteria as it pertains to Ministry of Environment and Climate Change (M.O.E.C.C.) certification:
 - 1-Successfully completed Operator-in-Training exams in Water Treatment, Water Distribution, Wastewater Collection and Wastewater Treatment in order to qualify for valid OIT licenses, **OR**
 - 2-Hold valid Operator-in-Training licenses in Water Treatment, Water Distribution, Wastewater Collection and Wastewater Treatment (4 certificates) **OR**
 - 3-Possess valid Class I licenses (in either Water Treatment and Distribution (and Supply) or Wastewater Collection and Wastewater Treatment)
- Willing to complete additional levels of training leading obtaining additional levels of Water/Wastewater certification

Assets

- Degree/diploma in Environmental/Resources Studies, Science or a related field
- Previous experience in a water/wastewater, chemical treatment or similar facility
- Successful completion of the Entry-Level Drinking Water Operator Course (OIT) through the Walkerton Clean Water Centre (or other authorized organization)
- Experience working in a highly regulated environment
- Completion of additional certifications/courses related to water/wastewater operation and treatment
- Experience with or training in the use of SCADA, PLCs or other similar systems
- Laboratory testing experience
- Related Health & Safety training/certification, such as Confined Space Entry, Transportation of Dangerous Goods, WHMIS, First Aid/CPR, SCBA, etc.

Other Competencies or Skills

- Demonstrated knowledge of proper health and safety practices
- Demonstrated knowledge of water and wastewater processes, systems and regulations
- Proven ability to prioritize tasks on a daily basis
- Ability to work effectively as part of a team, communicate and cooperate with others
- Proven ability to recognize issues, analyze data, troubleshoot and solve problems
- Ability to respond to emergencies and follow established procedures
- Must possess basic and applied mathematical skills, mechanical and verbal reasoning, numerical ability and spatial relations
- Basic mechanical, and electrical aptitude
- Must possess computer skills including spreadsheets, word processing, work order systems and email
- Must be able to work alone and/or without direct supervision, as well as in a team environment
- Strong attention to detail
- Excellent documentation skills (electronic and written)

Special Conditions

- Must comply with all aspects of the Regional Respiratory Program Policy. Respiratory Fit Test mandatory
- Required to travel to various locations to receive training and/or to perform operations duties
- Work location may be changed in order to better facilitate training and experience i.e. scheduled move from Plant A to Plant B
- In accordance with the Corporate Criminal Record Check Policy, the position requires the incumbent to undergo a Criminal Records Check and submit a Canadian Police Clearance Certificate
- It is the employee's responsibility to possess and maintain a valid and restriction-free driver's license of appropriate class to carry out the duties of the job
- OITs must successfully obtain Class I Water or Wastewater Treatment Licenses within an 18 month period once they have started actively working

Other Conditions

Work may be casual, temporary or permanent in nature, depending on need. Please note that while on casual work assignment, employees are not members of CUPE 1287.

Closing Statement

We appreciate receipt of all applications however, only those candidates selected for an interview will be acknowledged. Please note that the recruitment process may also involve a skills assessment/skills demonstration/practical examination. As part of the online application process, we ask that all applicants provide an email address that they regularly check. Although not required at this time, please note that successful applicants will be required to provide the following documents (but not limited to), as a condition of hire:

- Satisfactory Driver's Abstract
- Satisfactory Police Clearance Certificate
- Proof of original educational qualifications
- Proof of original Ministry of Environment (M.O.E.) Water/Wastewater qualifications (ex. proof of passed exams, licenses, etc.) For more information on Water & Wastewater licensing, please visit www.owwco.ca.

Applications are being accepted up to **11:59pm on March 30th** to
<https://www.niagararegion.ca/government/hr/careers/job-posting.aspx?j=19991&p=System%20Operator%20/%20Operator-in-Training>

Please note that the online application process includes a series of questions related to the requirements of the posting. We advise all applicants to carefully review their responses to the online questionnaire for accuracy, prior to submitting their application.

It is highly recommended applicants print or save a copy of the job posting prior to starting the application in order to reference the job requirements throughout the recruitment process.

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