
CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting **Full Time Non-Unionized** opportunity in the **Infrastructure Delivery Department** for an experienced and motivated individual*

**Project Manager
(JOB # J0518-0852)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for planning, designing, tendering and contract administration of multi-disciplinary building infrastructure Capital projects. Projects include, but not limited to, new construction, renovation, retrofit and expansion of Fire Stations, Community Centres, Public Libraries and other City owned or leased facilities. Supervises, reviews and directs the work of staff and engages consultants/contractors by preparing bid packages and administers the associated contracts.

Qualifications and experience:

- Professional Engineer designation (P.Eng) in good standing with the Professional Engineers of Ontario (PEO) with a minimum of five (5) years work experience.

OR

- Licensed Architect in good standing with the Ontario Association of Architects (OAA) with a minimum of five (5) years work experience.

OR

- A Fully Certified Engineering or Architectural Technologist designation in good standing with the respective certification associations with seven (7) years work experience.

Plus

- Work experience must include extensive project management and contract administration experience in planning, coordinating, designing and constructing complex multi-disciplinary projects. Experience working with or within a municipality is an asset.
- Demonstrated knowledge of the Ontario Building Code (OBC), the Construction Lien Act and other relevant By-Laws, Standards, Acts and Regulations.
- Certification as a Project Manager Professional (PMP) through the Project Management Institute or willingness to obtain certification within one (1) year of start date.
- LEED Accredited Professional certification with Canada Green Building Council is an asset.
- Skilled in leading effective project teams and developing collaborative internal and external business relationships.
- Vast knowledge of construction methods, equipment and technologies related to design and construction. Including reading and interpreting site plans, architectural/engineering drawings and specifications.
- Ability to deal effectively at all levels of the organization and with political representatives, consultants, contractors and the public exercising excellent negotiation and conflict resolution skills.
- Excellent oral and written communication skills with ability to effectively communicate technical information to non-technical audiences.
- Excellent interpersonal, organizational and analytical skills; coupled with the ability to prioritize activities to successfully meet deadlines.
- Knowledge of demonstrated ability in the City's core competencies.
- Proficiency in the use of general computer software, i.e. Microsoft Windows XP, Excel and Word including applicable project management application software/technology.
- Must possess a valid Ontario Class "G" Driver's License in good standing and access to a reliable vehicle for business purposes.
- Ability to work outside regular business hours, as required.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please [click here](#) to apply online by **Thursday, June 14, 2018**.

Please note that only candidates selected for interviews will be contacted.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.