

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

*We have an exciting **Full Time Unionized** opportunity in the
By-Law & Compliance, Licensing & Permit Services Department
for an experienced and motivated individual*

**By-Law Enforcement Officer
(2 Positions)
(JOB # J0318-0497)**

As one of Southern Ontario's fastest growing cities, with its mix of urban and rural areas, Vaughan is an in-demand place to live and work. Vaughan is considered one of Canada's most family friendly cities with a dynamic and diverse population of over 300,000. With one of the top performing economies, a growing tourism industry and an enviable portfolio of recreational and cultural venues, this is the place where you want to be.

Responsible for enforcing City of Vaughan By-laws including identifying, investigating and reporting alleged offences and monitoring compliance with such By-laws in accordance with applicable legislation.

Qualifications and experience:

- Community/Police College Certificate in Law Enforcement/Investigative Studies
- Completion of Level 3 of the Certified Property Standards Officer from the Ontario Association of Property Standards Officers (CPSO) and willingness and ability to obtain certification within 3 years.
- Certified Property Standards Officer accredited by the Ontario Association of Property Standards Officers (CPSO) is considered an asset.
- Ability to obtain and maintain an Environmental Noise Certificate from the Ministry of the Environment.
- Ability to obtain and maintain a standing of a Certified Municipal Law Enforcement Officer MLEO (C)
- Minimum 4 years related field experience in a municipal enforcement environment
- Working knowledge of various computer software programs.
- Working knowledge of municipal by-laws, enforcement processes, Provincial Offences Act and court proceedings
- The ability to deal courteously and effectively with members of the public, external agencies, elected officials and other City staff including excellent oral communication skills essential with demonstrated ability to resolve disputes in a manner which supports our client driven integrated service delivery mandate.
- Possess and maintain a Valid Ontario Class "G" Driver's License in good standing
- Ability to work shift work.
- Demonstrated ability to work independently as well as support a team approach in the unit. Proven organizational and report writing skills, including demonstrated administrative skills, excellent writing with the ability to prepare detailed activity reports and internal/external correspondence.
- A clear criminal record certificate is required to verify the absence of a criminal record for which a pardon has not been granted.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please [click here](#) to apply online by **Wednesday, April 4, 2018**.

Please note that only candidates selected for interviews will be contacted.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.