

# EDMONTON

## Principal Planner, Intermunicipal Job Number: 15276

Are you a creative and diligent Planner with excellent mediation and communication skills? Are you a Land Use Planner who envisions the "Bigger Picture" and would like to contribute your skills to the long term planning interests of Edmonton and the Capital Region?

Establishment of the Capital Region Board and recent approval of the Growth Plan has created a dynamic and challenging context for Planners. Come be part of this Intermunicipal team where you can showcase your initiative, critical thinking and teamwork in an urban and regional planning environment.

You will be involved in but not limited to the following responsibilities:

- Address a broad range of regional and inter-municipal planning matters as guided by [the City of Edmonton's Strategic Plan: The Way Ahead](#) and [Municipal Development Plan The Way We Grow](#)
- Review and supervise intermunicipal planning referrals from neighbouring municipalities, including proposals for new land use bylaws, statutory plans and development applications
- Evaluate and supervise these referrals with regard to plans and typical fringe area planning issues such as land use compatibility, transportation and drainage networks and infrastructure implications
- Review and supervise statutory planning applications submitted to the Capital Region Board under the Regional Evaluation Framework (REF) process
- Work closely with Intergovernmental and External Affairs within the Office of the City Manager, other City departments, Capital Region Board administration, Provincial departments and related agencies and municipal contacts
- Conduct and supervise research studies on urban and regional planning topics
- Lead collaborative planning initiatives with neighbouring municipalities and involvement in planning initiatives of the Capital Region Board, the Province and related agencies
- Develop and maintain policies, programs and relationships involving regulated industries such as oil & gas and power transmission
- Liaise and develop business rapport with intermunicipal contacts, the Province and related agencies to establish new and improved working relationships and protocols in coordination with Intergovernmental and External Affairs and other City Departments

To visualize what it is like to be on our team, visit [The City of Edmonton Planners Talent Hub](#)

### Qualifications:

- A Bachelor's degree in Urban Planning or a degree related to the functions of the position; a Master's degree in Urban Planning is preferred
- A minimum of four (4) years of progressively responsible urban and regional planning experience that includes land use planning, policy development and project management
- Experience with annexation processes and applications would be considered an asset
- Membership / eligibility for membership with the Canadian Institute of Planners is desirable
- Knowledge and understanding of the principles and practices of urban and regional planning, as well as applicable legislation and regulatory requirements
- Knowledge and understanding of land use planning, approvals and appeals processes as well as municipal governance
- Superior communication skills (verbal & written), report writing and presentation skills
- Proven ability in the areas of negotiation, mediation and conflict resolution
- Strong organizational, interpersonal skills with a customer service focus
- Ability to establish and maintain effective working relationships in a multi-disciplinary environment
- The successful candidate must possess a valid Class 5 Alberta Driver's Licence

**Hours of Work:** 33.75 hours per week, Monday - Friday. Hours of work may be subject to the terms and conditions of a variable hours of work program.

**Salary Range:** 21M, Salary Grade: 032, \$42,306 - \$53,987 (Hourly); \$74,532.60 - \$95,111.60 (Annually). The rates quoted are in accordance with a collective agreement between the Union and the City of Edmonton.

### General:

- Applicants may be tested
- Civic Service Union 52 members are asked to send a copy of their application to the union office
- The City of Edmonton thanks applicants for their interest in this opportunity. Candidates considered for the position will be contacted
- We are an equal opportunity employer. We welcome diversity and encourage applications from all qualified individuals

The Province of Alberta is a party to the federal Agreement on Internal Trade, the Trade, Investment and Labour Mobility Agreement with British Columbia, and the New West Partnership with British Columbia and Saskatchewan. All of these agreements promote labour mobility between the provinces. Applicants may obtain information regarding recognition of extra provincial credentials at [www.newwestpartnershiptrade.ca](http://www.newwestpartnershiptrade.ca).

**Recruitment Consultant:** EA/MG

**Classification Title:** Planner II

**Posting Date:** December 9, 2013

**Closing Date - 11:00 p.m. MST on:** January 10, 2014

**Number of Openings (up to):** 1 - Permanent Full-time

**Union :** CSU 52

**Department:** Annexation Project (Sustainable Development)

**Work Location(s):** HSBC Bank Canada Building, 6th Floor, 10250 - 101 St Edmonton T5J 3P4



**Want to apply? Need more details? Visit** [www.edmonton.ca/careers](http://www.edmonton.ca/careers)

**OR** <https://edmonton.taleo.net/careersection/2/jobdetail.ftl?lang=en&job=15276&JB-10535>

Use our easy online system to complete all application requirements immediately and efficiently.

Applicants applying by fax (780)496-8063 or by mail/drop-off at the Employment Centre, Main Floor, City Hall, #1 Sir Winston Churchill Square, Edmonton, AB T5J 2R7, will be forwarded necessary application documents.