

MY WORK CITY

Communications Coordinator – Term up to one year

Do you want to get involved?

If the answer is yes, you can help us support public engagement activities for City projects by joining our Communications team. We deliver a full range of communications initiatives to support high-quality and meaningful community engagement and are looking for someone who shares these values.

Utilize your strong writing, research and interpersonal skills to develop and implement communication plans, public engagement activities and awareness campaigns in accordance with the City's Engage policy. As a creative communicator, you will research, write and design communications content for various audiences and channels. Expertise with a variety of computer applications with an emphasis on web content management, online engagement platforms and design software is essential. Flexibility to balance priorities and multiple projects is critical.

The successful candidate will have a post-secondary diploma in communications, along with experience in corporate communications. Confident, clear writing skills and a sound understanding of strategic communications are essential.

This is a CUPE bargaining unit position and rate of pay starts at \$28.28 per hour plus 14% in lieu of benefits, vacation, and statutory holidays. Help make Kelowna the best mid-sized City in North America!

Apply online at kelowna.ca/careers by October 17, 2017

Applicants not contacted within three weeks of the competition closing date are thanked for their interest.