



**Posted: Friday, September 8, 2017**

**Job Number: I-17-30**

**Job Type: Full time Permanent, Union**

**Closing Date: Sunday, September 24, 2017**

### Choose Barrie

The City of Barrie is a vibrant, progressive and growing community with deep connections to our heritage, to nature and to the opportunities surrounding us.

Our community values quality of life; the ability to play year-round with 300 hectares of park space, our beautiful waterfront, our lively downtown core and the nearby hills, wetlands and forests. We also value connections; to our neighbours and the community, to our road and rail network, and to the opportunity Barrie provides to enjoy life.

Everything Barrie has to offer, from the water we drink to the roads we travel on, has one thing in common - municipal workers. Joining a municipality is one of the most rewarding, engaging and exciting careers you could choose. It is a career you can take pride in knowing that every day you make a positive impact on an entire community. We are one team, with one goal and we all work together to continue making our community great.

### The Opportunity

The Transit and Parking Strategy Department strives to provide customer focused, efficient, reliable and affordable public transportation service that links people, workplaces and the community through an integrated, easy to use public transit system that promotes economic development and improves the quality of life in Barrie.

Under the general guidance and direction of the Supervisor of Transit Operations and Infrastructure, the Transit Operations Planner is responsible for planning, designing, monitoring, analyzing, evaluating, and modifying transit service routes to support the efficient operation of City of Barrie's transit service. Overall, this position plays an integral role in supporting the development and maintenance of a well-balanced transit system to serve the City of Barrie's current and future needs, which will enable the City of Barrie to better manage the transit services provided to its residents and visitors, and improve ridership growth.

### Our Culture and Qualifications of the Job

#### Corporate Culture

- Your workplace values align with our corporate values of **Strive, Share and Care** and you want to join us in providing exceptional services and programs to build a prosperous, growing and sustainable community

#### Education (degree/diploma/certifications)

- Three (3) year College Diploma within Transportation Engineering Technology, Civil Engineering Technology, or related discipline

## Experience

- Five (5) years of experience performing duties related to the above mentioned major responsibilities, including:
  - Demonstrated experience working on mid to large transportation and transit planning projects
  - Demonstrated project management experience

## Knowledge/Skill/Ability

- General knowledge of the following legislation, regulations or requirements, including but not limited to the following:
  - Accessibility of Ontarians with Disabilities Act (AODA)
  - Occupational Health and Safety Act
  - Highway Traffic Act
    - Ontario Traffic Manuals
- General knowledge of multimodal transportation assessments
- General knowledge of municipal infrastructure and public works operations
- Demonstrated ability to:
  - conduct research and prepare reports
  - develop, promote, and maintain effective relationships with internal and external stakeholders
  - exert effort to lift, push, pull, or carry objects for short periods of time
  - identify problems; develop and evaluate options; and implement solutions utilizing reason, judgment, and prescribed resources
  - interact effectively and courteously with all levels of staff and contacts in a political and community/client service environment
  - interpret and analyze data, identify challenges or opportunities, and make recommendations;
  - maintain a high standard of public relations at all times
  - perform in a manner which is consistent with corporate goals, vision, mission, and values
  - read and interpret plans, maps and infrastructure drawings
  - select and apply suitable mathematical methods or formulas to conduct analysis to develop conclusions or solve problems
  - think and act strategically in a political and community service environment
- Intermediate organizational, time management, interpersonal, verbal communication, written communication, report writing, analytical, problem-solving skills and leadership skills
- Intermediate computer literacy utilizing traffic analysis, optimization, and simulation systems and software applications
- Basic computer literacy utilizing Microsoft Office Suite (PowerPoint, Outlook and Word), Microsoft Project, ArcMap GIS software, AutoCAD software, database software, and the Internet
- Intermediate computer literacy utilizing Microsoft Excel

## Conditions of Employment

- Valid Ontario Class “G” Driver’s Licence in good standing and a reliable vehicle to use on corporate business

## Other Important Information

**Location:** Transit Garage, 133 Welham Road in Barrie

**Hours:** The normal hours of work are 35 hours per week, as per the collective agreement.

**Wage:** This is a Level-8 position in the CUPE Local 2380 bargaining unit with a 2017 pay range of \$63,863.80 per year to \$76,549.20 per year (\$35.09 /hr to \$42.06 /hr).

**Benefits:** This position includes a comprehensive union benefit plan, including but not limited to extended health and dental coverage, life and accident insurance, paid vacation and sick days, short/long term disability plans, OMERS pension plan, discounted rate for City Fitness Memberships and much more.

## The Application Process

Please submit your resume electronically by quoting file # **I-17-30 Transit Operations Planner** in the subject line (MS Word or pdf format only) to email [hire.me@barrie.ca](mailto:hire.me@barrie.ca) by Sunday, September 24, 2017.

Don't meet the credentials as outlined but have years of directly related experience? Please see the City's [Education Equivalency Procedure](#) to determine if you may qualify for equivalency. Further information is available at [www.barrie.ca/JobOpps](http://www.barrie.ca/JobOpps).

- Position Equivalency Code: E

Please note that verification of educational credentials will be required at the interview stage of the selection process.

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*The City of Barrie is an equal opportunity employer and we will accommodate the needs of applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process.*

*Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) for the purpose of candidate selection.*

*We thank all applicants and advise that only those selected for an interview will be contacted.*