



Now Hiring Treasury and Insurance Officer

We are searching for a knowledgeable professional to join our Finance team and provide risk management and treasury management services to the City. Reporting directly to the Manager of Treasury, Planning and Analysis, this position is responsible for the administration and management of the City's Investment, Treasury, and Risk Management programs, including the secure investment of funds, debt management, hedging, and risk control. In addition, the Treasury & Insurance Officer will manage all aspects of the City's insurance program.

As our ideal candidate, you have thorough knowledge of treasury management, investment products, and a good working knowledge of accounting principles. You possess a comprehensive understanding of municipal risk management including corporate insurance policy administration and contractual indemnification/insurance requirements. You are results oriented and have demonstrated your ability to work independently and provide sound judgement and consistency in decision making. You have excellent interpersonal skills with the ability to deal with sensitive situations in a tactful and diplomatic manner, and have demonstrated your ability to effectively work with databases and learn new computerized systems quickly. You are an exceptional communicator and take pride in your ability to manage multiple tasks and information timely and accurately.

Required Qualifications:

- ✓ Successful completion of a Bachelor's degree in Commerce or Business Management/Administration from a recognized post-secondary institution.
- ✓ Five (5) years of progressive Treasury and Risk Management experience.
- ✓ Successful completion of the Canadian Securities Course.
- ✓ Successful completion of the Canadian Risk Management (CRM) designation.

Our organization offers a highly attractive total compensation package, including competitive salary, excellent benefits, learning & development opportunities as well as a great work environment which provides excellent opportunities for professional growth.

The City of Medicine Hat strives to achieve its vision to be a "Community of Choice"; a place where people choose to live, work and play. The Medicine Hat advantage:

- ✓ Extensive Recreational Facilities
- ✓ Flourishing Cultural Community
- ✓ Low Utility Rates and Taxes
- ✓ Family Oriented Community

Qualified candidates are invited to submit a resume to **Competition #17158A** Human Resources Department, City of Medicine Hat, Suite 101, 505 First Street SE, Medicine Hat T1A 0A9; fax (403) 525-8870; e-mail hr@medicinehat.ca.

This posting will remain open until **Wednesday, August 30, 2017 at 4:30 p.m.**

We thank all applicants; however only those selected for an interview will be contacted.