

## CAREER OPPORTUNITY

### Associate Director Finance Operations & Systems

Reporting to the Director, Financial Management and Planning/Deputy Treasurer, the Associate Director Finance Operations & Systems is responsible for managing the Region's corporate Enterprise Resource Planning (ERP) system, evaluating and implementing current and future corporate financial systems, practices and processes and managing accounting services and related policies.

#### Responsibilities

Provides leadership and direction in the execution and maintenance of ERP financial system(s) and operations. Anticipates industry future directions, providing leadership in the identification of opportunities and advice in applying technology to improve processes, achieve business goals and objectives and improve service delivery.

Builds and maintains effective partnerships with all Regional departments, shared services partners, external agencies, and tiers of government.

Develops, manages and administers annual and multi-year Capital and Operating budgets for the division, ensuring support of Council's objectives, financial transparency and accountability, budget adherence, identifying and explaining variances, and financial reporting is effectively managed in compliance with corporate financial policies. Authorize, and administer the acquisition of goods and services for the operating unit and direct reports in accordance with the procurement policy and procedures.

#### Knowledge

- Minimum 7-10 years of progressively senior level financial management experience including financial systems, accounting, policy development, management reporting systems, ERP implementation and maintenance, business process development and financial performance indicators.
- Previous related experience working in a municipal environment is preferred.
- Previous experience working as part of a management team is preferred.
- Previous experience engaging with Committees, Council, or a Board is preferred.
- Accounting designation (CPA)

#### Education

- Post-secondary degree in Accounting, Commerce, Business Administration or related field.
- Completion of the Municipal Finance and Accounting Program is preferred.

To view the full job description and requirements, visit our Careers page. **Job Opening# 18752**

**Uncover the wonder of the Niagara Region and join a team dedicated to meeting tomorrow's challenges.....today!**

**Let us know why you would be an excellent team member by submitting your online application no later than August 3, 2017 before midnight by visiting our 'Careers' page at [www.niagararegion.ca](http://www.niagararegion.ca). We thank all candidates for their interest however, only those candidates selected for an interview will be contacted.**