

Employment Opportunity Public Works Foreman

The District of Sparwood is a friendly and welcoming community of approximately 3,800 people, nestled in the heart of the Elk Valley in the Southeast Kootenays. Sparwood offers year-round recreational opportunities including trail systems for hiking, biking and cross-country skiing as well as world class hunting and fishing.

We are looking for a self-motivated Public Works Foreman to join our team on a full-time permanent basis.

PRIMARY FUNCTION:

Reporting to the Director of Operations, the Public Works Foreman manages the day to day coordination of the Public Works Department and is responsible for the safe and efficient delivery of services provided by the Public Works Department. Oversees the work of external contractors and other contracts. Provides advice and technical guidance to the Director of Operations regarding infrastructure. Assists with the development of the annual work plan, department budget and ensures compliance with policies and plans approved by Council as well as provincial and federal legislation.

The Public Works Foreman is an effective team member whose contributions assist in the achievement of department and organization objectives.

This position also includes the role of Chief Water Distribution Operator and will also be part of the weekend on-call rotation.

EDUCATION / WORK EXPERIENCE:

- Grade 12 or equivalent
- EOCP Water Distribution Level 3
- Valid Class 3 BC Driver's License with air endorsement
- Significant (minimum 10 years) experience in municipal infrastructure operation, maintenance and construction and the safe operation of related tools and equipment.
- Some (minimum 3 years) experience supervising in a Public Works environment, experience working in a municipal and/or unionized environment will be considered an asset.
- EOCP certificates in Wastewater Treatment and/or Wastewater Collection would be an asset.

REQUIRED SKILLS AND ABILITIES / WORK DEMANDS:

- Demonstrated strong leadership and organizational skills with the ability to manage change and direct multiple employees.
- Excellent knowledge of municipal infrastructure and Public Works best practices in the following areas:
 - Roads and sidewalks maintenance and repair (including winter operations)
 - Water distribution systems (including SCADA systems)
 - Wastewater collection and treatment systems (including SCADA systems)
 - Storm drainage systems

- Parks maintenance (including cemetery operations)
- Fleet vehicle and equipment maintenance
- Solid waste collection
- Solid understanding of WorkSafe BC regulations and related safe work practices.
- Excellent networking and interpersonal skills to interact with internal staff, external agencies, contractors and members of the public. These skills are required to represent the Municipality effectively as well as to provide direction and leadership within.
- Excellent problem solving, decision making, and negotiation skills in a complex environment.
- Excellent oral and written communications skills.
- Sound computer skills with the capacity to promptly learn new computer software programs relevant to the department.
- Ability to organize and prioritize work in order to meet deadlines.

This position is a unionized position under CUPE local 2698 a wage as per Collective Agreement. For a full position description please visit www.sparwood.ca. This posting will remain open until filled, interested candidates are invited to submit their resumes to:

Tyler Madsen, AScT
Director Operations
District of Sparwood
Email to: tmadsen@sparwood.ca