

## Building Inspector (Contract)

*Located just north of Toronto in the Region of York, the Town of East Gwillimbury is the GTA's top growth municipality. Our communities include Holland Landing, Sharon, Queensville and Mount Albert – each with their own rich history and unique charms. As one of Ontario's growth centres, East Gwillimbury's population is projected to reach 150,000 by 2051. By joining the EG team you will help shape our growing community.*

*East Gwillimbury offers a fully balanced lifestyle and is a wonderful place to live and work. Our municipal offices are easily accessible off of Highway 404 and a short 15 min drive from Highway 400 allowing for short average commute times for staff. Enjoy competitive wages, an employee assistance program, and active social and wellness committees. Convenient parking, outdoor seating areas, and easy access to trails allow you to enjoy the beauty of EG while at work.*

*With guidance from our Strategic, Official and Master Plans and Character Community attributes we are a high performance Town and our staff are committed to providing service and excellence.*

Reporting to the Deputy Chief Building Official, this position is responsible for enforcing the Ontario Building Code and Town Zoning By-law and assisting the Property Standards Officer with the Building components of the Property Standards By-law.

Key responsibilities include: maintain the required Provincial licenses necessary to complete the duties of a Plans Examiner and Building Inspector, conduct the required plans examination followed by the required building inspection functions of Part 3, 4, 5, 6, 7 and 9 Structures while ensuring interpretations of the Ontario Building Code and other regulatory standards are in accordance with the policies and guidelines of the Municipality, applicable law and good construction practices. Issue Orders to Comply and Stop Work Orders as per the Ontario Building Code Act and ensure that administrative policies and procedures are followed, patrol the Town for construction without permits and take necessary steps to gain permit compliance and prepare all necessary information for any court action and in some cases act as witness for the prosecution. Maintain accurate records of all inspections utilizing the CityView electronic permit system.

Preferred candidates will hold a post-secondary Degree or Diploma in Architecture or Engineering and possess a minimum three (3) years related experience in municipal building inspection or plan examination, or construction environment. The candidate will have successfully completed the provincially mandated examination program administered and authorized by the Ministry of Municipal Affairs and Housing, relating to the Building Code Act and Ontario Building Code in the categories set out in the regulations as follows: house; small buildings, large buildings; complex buildings; building services; detection; lighting and power; plumbing – house; HVAC – house. Eligible for attaining or have attained the designation of certified Building Code Official (CBCO) and remain certified. Thorough working knowledge of the Building Code Act, Ontario Building Code, National Farm Building Code, National Fire Protection Association, and related standards. Basic knowledge of planning processes. Ability to interpret plans and specifications for buildings. Good computer skills and records management skills. Familiarity with CityView would be an asset. Valid Class "G" Drivers License and a reliable vehicle to use on corporate business.

Salary: \$73,965- \$87,032

If you're looking for a career move that will enable you to contribute to a growing and exclusive community, please apply and submit your resume and related information online at:

<https://workforcenow.adp.com/jobs/apply/posting.html?client=TOEG4282>

Deadline for applications is June 8, 2017.

We thank all applicants for their interest, however, only those being considered for an interview will be contacted.

The Town of East Gwillimbury is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#) and the Ontario Human Rights Code, the Town of East Gwillimbury will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Town's Human Resources staff of the nature of any

*"Our town, Our future"*

19000 Leslie Street, Sharon, Ontario L0G 1V0 Tel: 905-478-4282 Fax: 905-478-2808  
[www.eastgwillimbury.ca](http://www.eastgwillimbury.ca)

~~accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.~~ In accordance with the *Municipal Freedom of Information & Protection of Personal Privacy Act*, personal information collected will only be used for candidate selection.