



## **EMPLOYMENT OPPORTUNITY**

### **Fire Chief – Part-time - 4 year Contract**

The Township of Puslinch is seeking an energetic and motivated individual to fill the position of Fire Chief for a contract period of 4 years. In this leadership role you will have the opportunity to serve an involved and engaged community that values the volunteer fire fighters that provide fire protection services.

#### **The major responsibilities include:**

- Direction and leadership of the Fire and Rescue Services Department
- Financial management and accountability of the Department
- Oversee the Public Education and Fire Prevention, Life and Community Safety functions and programs
- Oversee training of personnel and administration and enforcement of applicable legislation

#### **Qualifications:**

- Diploma or degree in Business or Public Administration or other related discipline is an asset
- Ontario Fire College Certification
- Minimum 10 years related experience with five (5) years management experience
- Strong leadership skills with the ability to influence decisions and effect change
- Extensive knowledge of applicable legislation including the Fire Protection and Prevention, Occupational Health and Safety and Municipal Act, etc
- Demonstrated ability in understanding best practices in the delivery of fire services
- Superior interpersonal skills including the ability to work effectively in a team environment and establish strong professional relationships with external stakeholders
- Computer proficiency in MS Office (Word, Excel, Outlook) and database applications

2017 Hourly Rate is \$35.68 (20 to 30 hours/week – Please note this is under review). Interested applicants are invited to send a detailed resume and cover letter by **no later than 4:30 p.m. Thursday, June 22, 2017** to the C.A.O./Clerk, Township of Puslinch, 7404 Wellington Rd 34, Guelph, ON N1H 6H9 email: [admin@puslinch.ca](mailto:admin@puslinch.ca) For a more detailed job description, visit our website at [www.puslinch.ca](http://www.puslinch.ca)

*If you need an accessible format, please email [admin@puslinch.ca](mailto:admin@puslinch.ca) or call (519) 763-1226 ext. 207. If you are contacted regarding this position, please advise of any accommodation measures you may require during our selection process. Information received relating to accommodation needs of applicants will be addressed confidentially.*

*We thank all applicants for their interest, however, only those applicants selected for an interview will be contacted. Applicant Information is collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will be used only for candidate selection.*