

SENIOR PLANNER (LEVEL III)

Position ID: J0517-0233

Job Title: SENIOR PLANNER (LEVEL III)

Job Type: Full Time

Department: Planning

Number Of Positions: 1

Closing Date: May 24, 2017

Min Salary: \$83,538.00/Year

Max Salary: \$104,422.00/Year

The City of Airdrie fosters a culture of accountability and values open dialogue, innovation and entrepreneurial spirit, collaborative relationships, learning, ownership, and encouraging the heart. We are searching for another team member who will help us get to the next level.

Business Unit Information:

The City of Airdrie is a fast-growing community with a population of approximately 63,000 people, located 20 minutes north of Calgary. The Senior Planner position would appeal to an experienced planner who enjoys working in a varied and fast-paced environment. The Planning Department is seeking an energetic and innovative team member with a demonstrated commitment to customer service. Reporting to the Team Leader of Planning and Development, the Senior Planner will work closely with the planning team on a wide variety of municipal planning tasks including: land use and growth management policy development, urban design, research and project work, inter-municipal planning, reviewing and processing comprehensive plans, policy research, and community engagement initiatives.

Primary Accountabilities Include:

- Oversee a broad range of planning projects and project teams
- Plan, lead and organize community engagement processes
- Oversee meetings and negotiations with the public and the development industry on complex planning matters
- Manage complex planning studies, Area Structure Plan development and review of consultant proposals
- Manage complex Development Permit applications and provide support and assistance to team members on such applications
- Review and process complex plan amendments, land use amendments, annexations and site plans or outline plans
- Conduct research and prepare reports on growth, land use and planning issues
- Provide professional planning assistance to other departments, boards, advisory groups, and corporate projects
- Prepare, present and defend planning reports on complex planning issues and applications
- Present to the public, MPC, SDAB, MGB, and Council as required

Education/Experience Requirements:

- An undergraduate or Master's degree in urban planning, regional planning or a related discipline
- Broad understanding of municipal land use planning processes with an emphasis on land use policy development, planning and approvals, and compliance procedures
- Minimum of six years' experience in a planning consulting, development or municipal environment (an equivalent combination of post-secondary education and direct work experience may be considered)
- Membership in the Canadian Institute of Planners is preferred

Skills and Attributes:

Strong leadership, team-building and project management experience
Thorough knowledge of the development permitting process and Land Use Bylaw, Municipal Government Act and relevant statutory plans, policies and procedures
A demonstrated ability to use sound judgment, initiative and creativity to lead planning projects to successful completion
Excellent oral and written communication skills for preparing and presenting planning reports and projects
Excellent interpersonal skills for facilitating relationships with elected officials and stakeholders
Excellent presentation and group facilitation skills
Ability to work on several projects or issues simultaneously
Ability to provide effective staff mentoring and supervision
A great sense of humour and some political savvy are considered assets

Additional Information:

This is a full time position (37.5 hours per week) and includes a comprehensive benefits and pension package.

*Please provide a cover letter as a means of introducing yourself and your interest in this role.

Application Process:

Candidates are invited to apply online at www.airdrie.ca.

Postings close at 9 p.m. on the closing date listed in the posting. We recommend applying as soon as possible as we are not able to accept late applications.