



# Town of Whitby Employment Opportunity

## Part-Time Sports League Convenor/Referee

Whitby combines a small town atmosphere with the sophistication and amenities of a larger urban centre. Located on the shores of Lake Ontario, Whitby boasts two beautiful heritage downtowns, one of the finest recreational harbours with two marinas, year round sports and recreation activities, parks, trails, beaches and a robust arts and culture scene, all of which are part of the extraordinary amenities that Whitby residents enjoy every day. With a population projected to grow to 200,000 people within the next 15 years, Whitby has an exciting and aspiring future.

Reporting to the Supervisor of Community Development and Youth and Children's Services, the Sport League Convenor Referee is responsible for refereeing games and overseeing teams and league play for the Town of Whitby's Sports League Programs including basketball, volleyball, badminton and other sports as required.

As the successful applicant, you must possess:

- completed Grade 11;
- a certification in C.P.R. "C" and Standard First Aid;
- a minimum of six (6) months of directly related experience;
- a sport specific referee course or related experience;
- demonstrated ability to communicate orally and in written form in a clear and concise manner;
- the ability to deal with people sensitively, tactfully, diplomatically, and professionally at all times;
- the ability to establish and maintain effective working relationships with staff, program participants and the general public;
- the ability to instruct and direct participants as required;
- effective problem solving and conflict resolution skills,
- well-developed interpersonal and public relations skills; and,
- a valid criminal record check to work with vulnerable individuals.

**Salary:** \$18.40 - \$20.39 per hour

**Hours:** Flex hours and rotating shift work, including days, evenings and weekends (maximum of twenty-four (24) hours per week).

**Application Deadline:** Monday, May 1, 2017

**Application Instructions:** To be considered for this challenging opportunity, please fax, mail, e-mail or deliver your confidential application/resume to:

The Corporation of the Town of Whitby - Human Resource Services  
575 Rossland Road East, Whitby, ON L1N 2M8  
Fax: 905.430.4340 Email: [jobs@whitby.ca](mailto:jobs@whitby.ca)

**Please quote Posting Reference No.: 17-P013-968**

The selection process may include assessment methods to further determine a candidate's knowledge and skills for the position.

The Town of Whitby is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise Human Resource Services of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

Acknowledgement will only be forwarded to those applicants who are invited for an interview.

Personal information provided is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act.  
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