



Town of Whitby Employment Opportunity

Part-Time Instructor/Guard

Whitby combines a small town atmosphere with the sophistication and amenities of a larger urban centre. Located on the shores of Lake Ontario, Whitby boasts two beautiful heritage downtowns, one of the finest recreational harbours with two marinas, year round sports and recreation activities, parks, trails, beaches and a robust arts and culture scene, all of which are part of the extraordinary amenities that Whitby residents enjoy every day. With a population projected to grow to 200,000 people within the next 15 years, Whitby has an exciting and aspiring future.

Reporting to the Supervisor of Aquatics Services, the Instructor Guard is responsible for monitoring recreational swimming activities, including:

- patrolling the pool deck and scanning the water, as well as monitoring patrons to ensure a safe swim environment;
- recognizing and responding to emergency situations, including rescues to the NLS certification standard;
- resolving problems and performing associated public education duties;
- setting up the pool deck prior to your shift, clearing the deck following your shift to ensure equipment is cared for and properly stored;
- attending all scheduled staff meetings and training programs;
- keeping all qualifications and standards up to date;
- maintaining a personal fitness level to ensure rescues are performed to standard;
- instructing Red Cross and Lifesaving Society programs to standard in a safe and enjoyable learning environment;
- responding to patron, parent and participant questions promptly, courteously and thoroughly;
- providing instruction in and out of the water, with the majority of each class being in the water;
- providing the Pool Coordinator with detailed lesson plans (short and long range);
- writing, proofing and correcting Progress Reports for all of your lesson participants; and
- performing other duties as may be assigned.

As the successful applicant, you must possess:

- current certifications, maintained throughout employment, in:
 - Lifesaving Society National Lifeguard Service (Pool),
 - Red Cross Instructor,
 - Lifesaving Society Instructor, and
 - Standard First Aid and C.P.R. "C" certifications;
- the ability to communicate orally and in written form in a clear and concise manner;
- demonstrated, strong leadership qualities; and,
- demonstrated, well-developed interpersonal and public relations skills; and
- a valid criminal record check to work with vulnerable individuals.

Selection Process:

1. The selection process will include both an interview and practical in-pool assessments. Candidates must be available to attend the interview and assessment to be considered for a position.
2. Candidates will be required to provide proof of current certifications at the in-pool assessment. Those failing to provide such proof will be disqualified from the process.
3. Candidates offered a position will be required to attend a training session.

An "[Aquatics Application Addendum Form](#)" must be completed to be considered for a position, incomplete applications will not be considered.

Salary: \$20.84 per hour - \$23.16 per hour

Hours: Flex hours, including days, evenings and weekends (maximum of 24 hours per week).

Please note that this is not a summer student position.

Application Deadline: Thursday, May 4, 2017

Application Instructions: To be considered for this challenging opportunity, please fax, mail, e-mail or deliver your confidential application/resume to:

The Corporation of the Town of Whitby - Human Resource Services
575 Rossland Road East, Whitby, ON L1N 2M8
Fax: 905.430.4340 Email: jobs@whitby.ca

Please quote Posting Reference No.: 17-P009-918

The selection process may include assessment methods to further determine a candidate's knowledge and skills for the position.

The Town of Whitby is an equal opportunity employer and is committed to inclusive, barrier-free recruitment and selection processes and work environments. Please advise Human Resource Services of any accommodations needed to ensure your access to a fair and equitable process. Any information received relating to accommodation will be addressed confidentially.

Acknowledgement will only be forwarded to those applicants who are invited for an interview.

Personal information provided is collected under the authority of The Municipal Act, 2001 and the Municipal Freedom of Information and Protection of Privacy Act.

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