



About the Town of Okotoks

People who visit and live in Okotoks often comment on how beautiful the scenery is – the mountain views are majestic and the Sheep River valley is at the heart of where we play. They love that Okotoks is just 15 minutes south of Calgary and a short drive to Kananaskis Country. Okotoks has gained a reputation as an award-winning community, recognized nationally for our commitment to sustainability and to organizational excellence. With our new annexation plans, the community will grow substantially over the next 60 years. These are exciting times for Okotoks as we envision and plan for our future, while we remain committed to maintaining the enviable lifestyle our residents enjoy.

ASSESSOR

The Town of Okotoks is looking for a highly motivated and progressive team player to join our staff. You will be part of a team that is responsible for ensuring equitable and defensible property assessments pursuant to applicable legislations, and involved in all tasks related to assessment. A good working knowledge of assessment principles, real estate valuations, current mass assessment techniques, building construction, and statistical analysis is an asset to this role.

A diploma in Real Property Assessment/Appraisal related fields from a recognized post-secondary institute, along with 4 years' experience in property assessment/appraisal as well as a professional designation, or membership in and working towards accreditation with, Alberta Assessors' Association, Appraisal Institute of Canada, or International Association of Assessing Officers is required. Candidates must have working knowledge of assessment principles and real estate valuations, excellent computer skills, proven customer service and interpersonal skills. Ability to work independently with little supervision is necessary. A valid Class 5 Alberta Driver's license is a necessity, as well as a reliable vehicle.

We offer a competitive salary plus a comprehensive benefits package, effective the first day of employment, and participation in LAPP pension plan.

Interested applicants are invited to apply online at <http://www.okotoks.ca/careers> by May 5, 2017.

We thank all applicants for their interest; only those invited to an interview will be contacted.