



Infrastructure & Community Services Competition #201399 Director, Economic Development

The City of Fort Saskatchewan is a vibrant economic and cultural hub located just 15 minutes northeast of Edmonton on the banks of the North Saskatchewan River. Home to more than 21,000 people, the City proudly manages state of the art recreation, culture and historic amenities including 50 km of outdoor trails, a performing arts theatre and fitness centre within the Dow Centennial Centre, and the 1875 – 1885 NWMP Fort representation in historic downtown.

Reporting to the General Manager of Infrastructure and Community Services, the Economic Development Director is responsible for strengthening the community through innovative business attraction, retention, and residential growth strategies. The Director will be an experienced, dynamic, innovative and motivated individual with strong leadership and interpersonal skills.

The Director will:

- Provide overall supervision and leadership for the Economic Development department, which includes leading staff and liaising with the Mayor and Council.
- Design programs and strategies to attract new commercial, industrial, and residential development.
- Establish, foster and maintain positive relationships within the community, the local business community, and with other levels of government and stakeholders.
- Maintain current economic development information from regional, provincial, national and international sources.
- Respond to information requests from the general public and business community.
- Act as a liaison to the Alberta Industrial Heartland Association and other Economic Development associations.
- Provide advice and support to internal clients and works closely with the Planning & Development, Marketing and Communications departments.

The successful candidate will have strong motivational and communication skills while being professional and creative. A knowledge of municipal government and a good understanding of property development are key components. This position requires post-secondary education (degree program) in Economic Development and/or Commerce, along with a minimum of six years related experience. The City of Fort Saskatchewan offers a competitive compensation package and will be discussed further during interviews. Qualified applicants are invited to apply in confidence no later than **Thursday, November 21, 2013 stating competition #201399 to:**

The City of Fort Saskatchewan
People Services Department
10005 - 102 Street
Fort Saskatchewan, AB T8L 2C5
Fax: 780.992.6625
E-mail: hr@fortsask.ca



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For more information on employment with the City of Fort Saskatchewan, please visit our website at: www.fortsask.ca

The City of Fort Saskatchewan thanks all applicants for their interest, but advises only those under consideration will be contacted.